

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Lesa I. Butera, President
Mrs. Michelle M. Davis, Vice President
Mr. Gregory L. Portner, Treasurer
Mr. Christopher W. Heinly
Mrs. Karen R. McAvoy, Asst. Board Secretary
Scott C. Painter, Esq.
Mrs. Jennafer K. Reilly
Mrs. Sandra A. Reese
Mrs. Anne P. Seltzer

Non Members

Mr. Mark Boyer, Board Secretary
Mr. Matthew S. Stem, Assistant Superintendent

Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

SCHOOL BOARD MEETING

Monday, August 11, 2014 – 6:00 P.M.
Community Board Room

- I. **Call to Order –Mrs. Lesa I. Butera, Board President, Presiding**
 - II. **Pledge of Allegiance – Mrs. Butera**
 - III. **Announcement of Recording by the Public – Mrs. Butera**
 - IV. **Roll Call – Mrs. Filer**
 - V. **Welcome to Visitors & Announcement of Meetings – Mrs. Butera**
 - School Board Business Meeting – August 25, 2014, 6:00 p.m.
 - Technology Committee Meeting – August 27, 2014, 12:00 p.m.
 - Curriculum Committee Meeting – September 2, 2014, 12:00 p.m.
 - Finance/Facilities Committee Meeting – September 3, 2014, 11:00 a.m.
 - Personnel/Policy Committee Meeting – September 4, 2014, 12:00 p.m.
 - School Board Business Meeting with Committee Reports – September 8, 2014, 6:00 p.m.
- All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. **Committee Reports**
 - A. Finance – Mr. Portner
 - B. Facilities – Mrs. McAvoy
 - C. Curriculum – Mrs. Davis
 - D. Technology – Mr. Portner
 - E. Personnel – Mrs. Davis

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- F. Policy – Mrs. Seltzer
- G. Ad Hoc
 - Development Advisory – Mrs. Reilly
- H. Berks County Intermediate Unit Board Report – Mrs. Seltzer
- I. Berks Career & Technology Center Board Report – Mr. Painter
- J. Berks EIT Report – Mrs. Reese
- K. Wyomissing Area Education Foundation – Mrs. Butera

VII. Public Comment – Mrs. Butera

Speakers are requested to identify themselves by name and address.

VIII. Superintendent's Report – Mrs. Vicente

A. Curriculum and Technology

MOTION

It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-2:

1. Approve revised Program of Studies.
Background information: Revisions were made in the Advanced Placement section (page 9) and the graduation requirements section (page 11).
2. Approve Overnight Field Trip Request – Cross Country Team, Orlando, FL, October 9-12, 2014.

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-4:

1. Approve contacting the County of Berks Assessment Office to issue full tax bills to Black Sapphire C, owner of the parcel at 150 N Park Rd, Wyomissing, PA that is currently governed by the Wyomissing Square LERTA.
2. Approve sale of Athletic Passes that would cover admission to the following athletic events for the 2014-15 school year: football, boys & girls soccer, boys & girls lacrosse, boys & girls volleyball, boys & girls basketball, wrestling and other night events deemed necessary. The cost of an adult pass is \$60.00, student pass is \$25.00 and Senior Citizen pass for a non-Wyomissing Area School District resident is \$25.00.
3. Authorize administration to advertise and accept bids for refurbishment of the tennis courts located on District property.
4. Approve 2014-15 agreement with River Rock Academy Inc. for program services for Alternative Education for Disruptive Youth at a per diem cost of \$140.

The following Finance and Facilities items are for discussion:

5. Approve 2013-14 ESY agreement with Valley Forge Educational services for student ID no. 203109 in the amount of \$7,360.
Background information: This agreement is based on an existing educational placement agreement. The cost to the District for 2013-14 ESY is \$7,360.
6. Approve 2014-15 tuition agreement with Hogan Learning Academy for student ID 203573 at a rate of \$365 per day.
7. Approve 2014-15 service agreement with Educational Based Services (“EBS”) for speech and language pathology services at a rate of \$63 per hour for a minimum of 7 hours per week and not to exceed 35 hours per week.
8. Approve 2014-15 software support contract with FileWave (USA) Inc. in the amount of \$8,844.
Background information: This contract includes the cost of licenses and support for management of software installation on teacher and student devices.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-8:

1. COORDINATION AGREEMENT
Request approval of an agreement between the Berks Career & Technology Center and the Wyomissing Area School District for the 2014-15 school year for the Coordination of the Delivery of Medical Services.
Background information: The purpose of this agreement is to provide collaboration between the nursing staff of these two entities regarding medical needs for District students attending the Berks Career & Technology Center.
2. RESIGNATIONS
 - a. Professional Staff
 - 1) **Shauna Mehlbaum**, Special Education Teacher, WHEC, resignation, effective date to be determined, may be held up to 60 days.
 - b. Support Staff
 - 1) **Rebecca Sibbett**, Special Education Instructional Aide, resignation, updated effective date to July 24, 2014.
3. LEAVE OF ABSENCE
 - a. Professional Staff
 - 1) **William Hartman**, Teacher, JSJS, end Family Medical Leave effective August 2, 2014.

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4. POSITION CHANGES/TRANSFERS/CHANGE OF HOURS

a. Professional Staff

- 1) **Lauren Darr**, Special Education Teacher, JSHS, to Special Education Teacher (Learning Support), WHEC, effective August 19, 2014, no change in wages.

b. Support Staff

- 1) **Lori Scargle**, Part-time General Education Aide, WHEC, position change to Kindergarten Aide, effective August 19, 2014, at her current wage rate of \$11.07/hour, change of hours to 5 ½ hours/day (27 ½ hours/week).
- 2) **Christine Smith**, Part-time Floater Aide, JSHS, change of hours to 5 ½ hours/day (27 ½ hours/week) effective August 19, 2014. *Background: This change of hours is in compliance with the number of hours that were approved by the Board for this position.*
- 3) **Robin Cosbey**, Part-time (6 ½ hours/day) Special Education Instructional Aide, WREC, transfer to WHEC, no change in daily hours or hourly wage, effective August 19, 2014.
- 4) **Glenda Jarrett**, Full-time Special Education Instructional Aide, WHEC, transfer to WREC, no change in daily hours or hourly wage, effective August 19, 2014.
- 5) **Kelly Maillie**, Full-time Special Education Instructional Aide, WHEC, transfer to JSHS, no change in daily hours or hourly wage, effective August 19, 2014.
- 6) **Eve Pardo**, Full-time Special Education Instructional Aide, JSHS, transfer to WHEC, no change in daily hours or hourly wage, effective August 19, 2014.
- 7) **Elizabeth Perez-D'Amico**, Custodian, JSHS, transfer to WHEC.
- 8) **William Harcar**, Custodian, JSHS, transfer to WREC.
- 9) **William Cary**, Custodian, WREC, transfer to JSHS.

5. APPOINTMENTS

a. Administrative Staff

- 1) **Andrew Kuhn**, Principal, WHEC, update effective date to July 31, 2014.
- 2) **Scott Arnst**, Director – Information Technology, update effective date to August 4, 2014.

b. Professional Staff

- 1) **Amy Latourelle**, School Nurse, WREC, effective August 12, 2014, at an annual salary to be determined by the new WAEA contract, but based upon B/Step 1 (\$40,720) according to the WAEA salary matrix for the 2013-14 school year. Subsequent wage changes will be in accordance with the WAEA collective bargaining agreement. *Background information: Ms. Latourelle received her BSN from the University of Rochester and is a Registered Nurse through the Commonwealth of Pennsylvania. Ms. Latourelle has extensive background and experience as an RN in the field of Pediatrics.*

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- 2) **Jennifer Ninetto**, Special Education Teacher (Emotional Support), JSHS, effective August 12, 2014, at an annual salary to be determined by the new WAEA contract, but based upon M/Step 1 (\$43,520) according to the WAEA salary matrix for the 2013-14 school year. Subsequent wage changes will be in accordance with the WAEA collective bargaining agreement.
Background information: Ms. Ninetto received her Master's Degree from Albright College. She is certified by the Pennsylvania Department of Education Special Education N-12, Mid-Level Mathematics 7-9, and Elementary K-6.
- c. Support Staff
 - 1) **Amy Steffy**, Part-time Kindergarten Aide, WHEC, at a wage rate of \$10.25/hour, 5 ½ hours/day (27 ½ hours/week) effective August 19, 2014.
 - 2) **Courtney Branham**, Part-Time Classroom Instructional Aide, WREC, 5 ½ hours/day (27 ½ hours/week) at wage rate of \$10.25/hour effective August 19, 2014.
- d. Athletic Staff
 - 1) **Cyndy Kuczala**, Girls' Volleyball Head Coach, at a stipend of \$3,128, for the 2014 Fall Sports Season.
 - 2) **Stephanie Smith**, Field Hockey Assistant Coach, at a stipend of \$1,779, for the 2014 Fall Sports Season.
 - 3) **Alexandra Thomas**, JH Girls' Volleyball Head Coach, at a stipend of \$1,460 for the 2014 Fall Sports Season.
6. REQUEST APPROVAL FOR TRAINING HOURS
Request ratification of training time for the following special education instructional aides for a required training at their regular hourly rate of pay per below:
 - a. **Kim Bressler** – July 14, 2014 (Total time = 5 ½ hours)
 - b. **Marie Minnich** – July 21, 2014 (Total time = 5 ½ hours)
 - c. **Cheryl Santoro** – July 14 & 28, 2014 (Total time = 11 hours)
7. SUBSTITUTES
 - a. Professional Staff (Additions)
 - 1) **Rebecca Sibbett** - Teacher
8. VOLUNTEERS

The following Personnel and Policy items are for discussion:

9. POLICIES
First reading of the following policies:

105	Curriculum Development
106	Guides for Planned Instruction
107	Adoption of Planned Instruction
114	Gifted Education
217	Graduation
235.1	Surveys

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IX. Old Business – Mrs. Butera

X. New Business – Mrs. Butera

XI. Updates from Organizations

- A. WAEA**
- B. AFSCME**
- C. WAEF**
- D. PTA**

XII. Adjournment – Mrs. Butera